

**CALVARY CHRISTIAN ACADEMY  
FINANCIAL INFORMATION SHEET  
2025 - 2026**

**I. ANNUAL TUITION**

For your convenience, we offer a 10-month payment plan. The first payment is due on August 5 and the final payment on May 5. Tuition is always due on the 5<sup>th</sup> of the month. **Tuition is only charged for the first four children from a family.** Please look at the following chart to determine the tuition for each child:

<b>Student (oldest to youngest)</b>	<b>Jr./Sr. High 7 - 12</b>	<b>Elementary K - 6</b>
Child #1	\$5,340	\$5,070
Child #2	\$4,110	\$3,860
Child #3	\$2,840	\$2,660
Child #4	\$1,600	\$1,390

**II. DISCOUNTS**

- A. Pastors - 25% on total tuition. This discount applies only to pastors, assistant pastors and missionaries whose ministry is their primary vocation. If you feel that you qualify, please request further information from the office. Please note: this discount applies only to tuition and may not be combined with any other discount.
- B. Prepayment - 2.5% on total tuition if all tuition and fees for the year are paid before the first day of the fall semester. Because we have already made commitments to our faculty based on the enrollment in any given year, prepaid tuition is nonrefundable. An exception would be an unplanned move out of the area.

**III. SCHOLARSHIPS**

Families with significant financial need may qualify for scholarship assistance through various scholarship organizations across the state of Pennsylvania. This assistance is made available through Pennsylvania's Educational Improvement Tax Credit (EITC) Program and qualified business donors with a heart for school choice. If you are interested in knowing more about this program, please contact our scholarship coordinator, Holly Teeters, at 814-644-9591 (Nittany Payroll Services).

**IV. BILLING SYSTEM (FACTS)**

We utilize FACTS Management as our school billing system. Each family must have a FACTS account. All school billing is done through this system. We will set up your account at the time of your first billing. You will be able to set your account to pull funds automatically from your checking account or credit card and also log in to make payments yourself. Credit card processing fees are assessed directly by the billing system if you choose to pay with a credit or debit card.

An annual billing system fee is charged for each billing account. Currently this annual fee is **\$55 per billing account**. This will show up in your account as an **Enrollment Fee**. This rate may change as determined directly by the billing system we use.

## V. FEES

- A. **Registration** - \$100 for all new students, \$60 returning student rate, and \$40 during early re-enrollment. Registration fees will be refundable at the discretion of the School Board until August 1.
- B. **Athletic Fee** – \$45 per sport per athlete for soccer and basketball; \$35 per athlete for Track & Field - defrays costs associated with our athletic program. This will be billed early September (soccer), early December (basketball) and early April (Track & Field).
- C. **Graduation** - Defrays extra costs associated with graduation. This fee will be billed on the March 5<sup>th</sup> tuition statement (due by April 5<sup>th</sup>).
  - a. Seniors - \$60
  - b. Kindergarten - \$30
- D. **Books** - Calvary Christian Academy uses both student-owned workbooks or work texts and school-owned textbooks. The book fee pays for the rental of school-owned texts and purchases of student-owned material.
  - a. Kindergarten – 12<sup>th</sup> grade: \$245

*High School students taking online classes may be charged additional fees to cover the costs associated with this specialized program.*

*Due to the higher costs associated with ordering books individually, there may be an additional \$10 book fee charged for each student enrolled after August 1.*

Please note that regardless of the time of registration, all fees must be paid in full before the first day of school. In addition, we must ask that you keep up with paying all fees billed during the summer months so that we can meet our obligations. **All fees which become more than 30 days past due will be subject to our standard late fee.**

## VI. NEW STUDENT RECRUITMENT

Anyone who recruits a new family to CCA will be awarded a \$300 credit against their tuition. If the new family enrolls two or more students, the credit will be increased to \$500. You will receive half of the credit after the new family completes one full semester in CCA. The second half will be credited after the new family is enrolled one full year at CCA. The family must be a new family to CCA. You can earn multiple credits by recruiting several families. The maximum credits applied to your account cannot exceed the total tuition charged to your family during the school year.

To qualify for this award, the new family must submit a Recruitment Form with their enrollment application(s). If several different CCA families have played a part in the recruitment, the award may be split evenly. If splitting the award, all recruiting families must be listed on the form when submitted. Recruitment Forms are available from the office.

## VII. MISCELLANEOUS

- A. No student will be permitted to re-enroll who has an outstanding balance from a previous year.
- B. Tuition payments and all other billings are due on the 5<sup>th</sup> of each month.
- C. Our policy on any late payment is as follows:
  - 5<sup>th</sup> of the month – all payments are due.
  - 10<sup>th</sup> of the month – a 5% late fee is assigned (\$5 min. and \$25 max.).
  - 25<sup>th</sup> of the month – arrangements will be made to discontinue attendance by the end of the month.

Inasmuch as we must meet our financial obligations (payroll, medical insurance, etc.) every month without fail, we must ask that you do the same. We have learned by hard experience that granting extensions generally leads only to increased financial burden and tension. **Communication is also imperative, and we ask that you contact the office immediately in the event of financial difficulty.**

Return Check Policy – It is our policy that we post any fees to your school account that our bank charges for a returned check. If two checks are returned, we reserve the right to require that payment be made with a money order or by using a credit card through our online payment service. Further information regarding online payments is available at our website.

- D. Please make all checks payable to Calvary Christian Academy (CCA).
- E. No transcripts will be released or diplomas awarded for any student whose account is not up to date.
- F. **ALL FEES MUST BE PAID BEFORE A STUDENT CAN ATTEND CLASSES AND ARE NONREFUNDABLE. THE FIRST MONTH'S TUITION IS ALSO DUE BEFORE A STUDENT CAN ATTEND CLASSES.**
- G. Because we have already made commitments to our faculty based on the enrollment in any given year, tuition is considered nonrefundable. An exception would be an unplanned move out of the area.